

# Aa

## **ACT:**

The acronym for Assertive Community Treatment.

## **Advance Directives:**

A consumer's choice to designate treatment options, which may be needed in the future.

## **Advisory Council:**

A group formed to give advice, feedback and ideas to people who make the decisions. There are many different kinds of advisory councils. There is a statewide Advisory Council and an Advisory Council serving each Comprehensive Mental Health Network.

# Bb

## **Baseline:**

Information collected about what's going on now. This information is then used to plan for the future.

## **BJA:**

The acronym for Bureau of Justice Assistance (US Department of Justice)

## **Boards.**

### **553 Board:**

A county public health department board. Not all counties have such boards, but in those who do, many mental health services are funded and monitored by this board.

### **708 Board:**

A governmental board formed in some communities to fund mental health services through taxes. See also Mental Health Authority.

## **Booking Date:**

The arrest date of a detainee assigned by Jails.

**Byrne Grant:**

A discretionary Grant awarded by BJA; Bureau of Justice Assistance (US Department of Justice).

Cc

**CARF:**

The acronym for Certification and Accreditation of Rehabilitation Facilities.

**CARS:**

The acronym for the Consolidated Accounting and Reporting System.

**CASSP:**

The acronym for the Child and Adolescent Service System Program.

**CBHA:**

The acronym for the Community Behavioral Health Association.

**CCDOC:**

The acronym for Cook County Department of Correction

**CCSN:**

The acronym for Comprehensive Community Service Networks.

**Cermak Hospital:**

Mental Health Facility at Cook county Jail.

**CGAS:**

The acronym for the Children's Global Assessment Scale.

**Charge Code:**

An Illinois code that is assigned to each offense.

**CHIPS:**

The acronym for Community Hospital Inpatient Psychiatric Services.

**CIT:**

The acronym for Crisis Intervention Team

**CMHC:**

The acronym for a Community Mental Health Center.

**CMS:**

The acronym for Centers of Medicare & Medicaid Services.

Also, acronym for Central Management Services, State of Illinois.

**COCA:**

The acronym for Continuity of Care Agreement.

**Consensus Project:**

The Criminal Justice/Mental Health Consensus Project, coordinated by the Council of State Governments Justice Center, is an unprecedented, national effort to help local, state, and federal policymakers and criminal justice and mental health professionals improve the response to people with mental illnesses who come into contact with the criminal justice system.

**CQI:**

The acronym for Continuous Quality Assurance

**CQI:**

The acronym for Continuous Quality Improvement.

**CSG:**

The acronym for Council of State Governments

**Care Management:** Making sure that an individual receives the appropriate kinds of services they need. These services include direct support services as well as coordination of services, treatment planning and monitoring. This includes choosing from the full range of case management services available.

**Case Management:** This is not a service but a group of services which provide linkage, support and advocacy for persons with mental illnesses who need multiple services and require assistance in gaining access to and in using mental health, health, social, vocational, educational and other community services and resources.

**C&A: Child and Adolescent:** For the Department and DOC, an individual who is 17 years of age or younger. For DCFS, an individual who is 17 years of age or younger, except for an individual 18 years of age but less than 21 years old, who was receiving child welfare services from DCFS prior to his or her 18th birthday and continues to receive such services following his or her 18th birthday.

**Child and Adolescent Functional Assessment Scale (CAFAS):** An assessment tool used to evaluate a child's functioning in the home, school, and community.

**Chronic:**

A situation or illness that lasts for a long time. See also acute.

**Community Behavioral Health Association (CBHA):** A statewide trade organization that keeps member mental health agencies informed about issues affecting their programs and helps advocate for mental health and mental health agency concerns.

**Confidentiality Act:**

The Mental Health and Developmental Disabilities Confidentiality Act [740 ILCS 110].

**Continuity of Care Agreement (COCA):**

An agreement between providers of mental health services to work together when a person is being transferred from one provider to another. This is most often discussed as an agreement between a State Operated Hospital and a community agency.

**Contract Manager:**

DMH staff who work in each of the Regions whose primary responsibility is to help community mental health agencies implement DMH policies and procedures. These persons help the flow of information between networks, State Operated Hospitals and community agencies. You are encouraged to share your questions and concerns with them!

**Cost Effective:**

Getting your money's worth!

**Crisis-Emergency Services:**

Service provided according to Division of Mental Health guidelines to ensure consumers have access to psychiatric services during a crisis or emergency. Crisis services provide a rapid response to person in a mental health crisis. Services may include: 24 hour telephone response, a mobile crisis team, crisis residential beds.

**CLIF:**

The acronym for Client Linkage Information Form (ref: Jail Datalink System)

Dd

**DASA:**

The acronym for the Division of Alcoholism and Substance Abuse.

**DCFS.**

The acronym for the Illinois Department of Children and Family Services.

**DD:**

The acronym for developmental disability.

**DDD:**

The acronym for Division of Developmental Disabilities.

**Detainee:**

Someone arrested and held by jail.

**DHS:** The acronym for the Department of Human Services.

**Discharge Plan:**

Clinical tool created in paper or virtual format outlining the Plan/Treatment/Medication and Services client needs after discharge.

**DMH:** The acronym for the Division of Mental Health.

**DOB:**

The acronym for Date of Birth

**DOJ:**

The acronym for Department of Justice

**DLA:**

The acronym for Discharge Linkage and Aftercare

**DPA:**

The acronym for Department of Public Aid.

**DRS:**

The acronym for the Division of Rehabilitation Services.

**DSM-IV-R:**

The acronym for the fourth edition, revised, of the Diagnostic and Statistical Manual. Dx: The medical abbreviation for diagnosis.

**Data:**

Information, facts and figures.

**Dx:**

The acronym for Diagnosis

# Ee

## **EPS:**

The acronym for Emergency Psychiatric Services. State funds for inpatient psychiatric treatment for children, adolescents, and adults in private hospitals who are indigent.

## **Entity:**

An organization, usually a service provider or funder.

## **EPS Banker:**

The agency responsible for the funds for Emergency Psychiatric Services.

## **ELG/TAR:**

Eligible / Target Population

# Ff

## **FFP:**

The acronym for Federal Financial Participation.

## **FFS:**

The acronym for Fee for Service.

## **FSQ:**

The acronym for Family Satisfaction Questionnaire.

## **FTP:**

The acronym for File Transfer Protocol. A computer software to communicate / exchange files between computers.

**FY:**

The acronym for fiscal year.

**Focus Group:**

A group who meets to discuss a specific issue.

**Forensic:**

Having to do with legal matters. Forensic issues will most likely refer to programs and services available or needed for persons with mental illnesses who have also become involved with the legal system.

# Gg

**GAAP:**

The acronym for generally accepted accounting practices.

**GAC:**

The acronym for the Guardianship and Advocacy Commission.

**GAF:**

The acronym for Global Assessment of Functioning.

**GAINS Centers:**

A national locus for the collection and dissemination of information about effective mental health and substance abuse services for people with c-occurring disorders in contact with the justice system.

**GBMI:**

The acronym for Guilty But Mentally Ill.

**GIA:**

The acronym for Grant-in-Aid.



**GRF:**

The acronym for General Revenue Fund.

**Gap:**

This refers to a service that is not available in your area.

**Gatekeeper:** An agency or person within an agency who decides who may use certain services.

**Geocode:**

A 5-digit code which identifies a county (3 digits) then township (2 digits). Its assigned to each community in Illinois by the DMH to help keep track of how many persons are using mental health services there. This helps in the process of planning where more services might be needed.

**GP:**

General Population

**Grant:**

Money given by one organization to another for a specific purpose. The federal government gives State government grants to provide mental health services. The states then give grants to mental health agencies to operate their programs. Grants may also be given for specific projects and programs. There are rules to follow about that may receive a grant and how the money is to be spent.

**Grant-in-Aid (GIA):**

A grant-in-aid is the money allocated by one level of government to another level of government to be used for specific purposes. This kind of funding is usually used when the government and parliament have decided that the recipient should be publicly funded but operate with reasonable independence from the State. Most bodies in receipt of grants-in-aid are non-departmental public bodies.

**Guardianship and Advocacy Commission (GAC):**

The State agency that makes sure the rights of a persons with mental illnesses and other disabilities are protected. The central intake Number is 708-338-7500.

# Hh

**HB:**

The acronym for House Bill.

**HIPAA:**

The acronym for Health Insurance Portability and Accountability Act.

**HMO:**

The acronym for Health Maintenance Organization.

**HUD:**

The acronym for Housing and Urban Development.

**Hx:**

The medical abbreviation for history.

# Ii

**ICF:**

The acronym for Intermediate Care Facility.

**ICF/MI:**

The acronym for Intermediate Care Facility/Mentally Ill.

**ICG:**

The acronym for Individual Care Grant.

**ICJIA:**

The acronym for Illinois Criminal Justice Information Authority

**IDOC:**

The acronym for Illinois Department of Corrections

**IFF:**

The acronym for Illinois Federation of Families.

**IMHPAC:**

The acronym for the Illinois Mental Health Planning & Advisory Council.

**Inmate ID:**

An ID assigned to a detainee by Jail on each arrest.

**Incarceration:**

To imprison

**IRS:**

Illinois Revenue Statute

**Inspector General:**

The department and/or person within DMH who investigates complaints about mental health services.

**Integration of Services:**

The process of coordinating services from different programs or agencies to meet the needs of persons with mental illnesses.

**Intermediate Care Facility (ICF):**

A place that provides long-term 24-hour care and supervision for its residents (nursing home).

**ITP:**

The acronym for Individual Treatment Plan.

**Intermediate Care Facility/Mentally III (ICF/MI):**

A residential facility that provides long term 24-hour care and supervision for persons who have mental illnesses.

# Jj

**JAG:**

Justice Allocation Grant awarded by the Federal government.

**JCAHO:** (Legacy name)

The acronym for the Joint Commission on Accreditation of Health Care Organizations. Now known as 'The Joint Commission'.

**JCAR:**

The acronym for the Joint Committee on Administrative Rules.

**JDL:**

The acronym for Jail Data Link

# Ll

**LAN:**

The acronym for Local Area Network.

**LCPC:**

The acronym for a Licensed Clinical Professional Counselor.

**LCSW:**

The acronym for Licensed Clinical Social Worker.

**LOS:**

The acronym for Length of Stay.

**LPHA:**

The acronym for Licensed Practitioner of the Health Arts.

**LTC:**

The acronym for Long Term Care.

Licensed Clinical Professional Counselor (LCPC): Someone with a master's degree in psychology, counseling or a related field who has been licensed as an LCPC according to the State guidelines.

**Legislator:**

A member of the legislature.

**Legislature:**

The part of the government that creates and passes laws.

**Length of Stay (LOS):**

The average length of time an individual receives services.

**Level of role functioning:** For adults, refers to the person's level of functioning in everyday life in three critical areas including vocational/educational productivity, independent living and self-care, and social network relationships. For adults, rating scales such as the GAF, Global Assessment of Functioning or the (SLOF) Specific Level of Functioning Assessment, shall be used to assess the severity of the impairment in role functioning for the purpose of initiating services but shall not be used as the criteria for termination or discontinuation of services. For children and adolescents, these areas include family/home, school and community. Scales approved for use with children and adolescents include, but are not limited to the (CGAS) Children's Global Assessment Scale and the CFAS the Children's Functional Ability Scale.

# Mm

**MCAS:**

The acronym for Multnomah Community Ability Scale.

**MHA:**

The acronym for Mental Health Association.

**MHC:**

The acronym for Mental Health Court

**MHCA:**

The acronym for Mental Health Court Association.

**MHP:**

The acronym for Mental Health Professional.

**MHSIP:**

The acronym for Mental Health Statistics Improvement Project.

**MI:**

The acronym for mental illness or mentally ill.

**MI/DD:**

The acronym for the dual diagnosis of Mental Illness/Developmental Disability.

**MIOCTRA:**

The acronym for Mentally Ill Offender Treatment and Crime Reduction Act.

**MIS:**

The acronym for Management Information System.

**MI/SA:**

The acronym for Mental Illness/Substance Abuse.

**MRO:**

The acronym for Medicaid Rehabilitation Option.

**MSW:**

The acronym for Master of Social Work.

**MEDICAID:**

U.S. government program financed by federal, state, and local funds, of hospitalization and medical insurance for persons of all ages within certain income limits.

# Nn

**NAMI:**

The acronym for National Alliance of the Mentally Ill.

**NASMHPD:**

The acronym for the National Association of State Mental Health Program Directors.

**NGRI:**

The acronym for Not Guilty by Reason of Insanity.

**NIMH:**

The acronym for National Institutes of Mental Health.

# Oo

## **OBRA:**

The acronym for the Omnibus Budget Reconciliation Act of 1987.

## **Outcome-Based Services:**

Programs and services that must show they get positive results in order to continue to receive funding.

# Pp

## **PAS:**

The acronym for Pre-Admission Screening.

## **PI:**

The acronym for Performance Indicators.

## **PIN:**

Personal Identification Number. A four digit secret number set by user to access JDL system.

## **PIT:**

The acronym for Performance Improvement Team.

## **PL:**

The acronym for Public Law.

## **POC:**

The acronym for Point of Contact.



**PPO:**

The acronym for Preferred Provider Organization.

**PRN:**

An abbreviation for the Latin term take as needed.

**PSR:**

The acronym for Psychosocial Rehabilitation.

**Point of Entry:**

The person within an agency who you would need to talk to, to get involved with that agency's services. See also gatekeeper.

**Preferred Provider Organization (PPO):**

An agency that has a contract or agreement with an HMO, managed care system, insurance company or other organization to provide services in their area.

Primary Consumer: A person with a mental illness who uses or has used mental health services.

# Qq

**Q:**

A shorter way of referring to a QMHP.

**QA:**

The acronym for Quality Assurance.

**QMHP:**

The acronym for Qualified Mental Health Professional.

# Rr

**RFA:**

The acronym for Request for Applications.

**RFP:**

The acronym for Request for Proposal.

**RHI:**

Returning Home Initiative

**RIN:**

The acronym for Recipient Identification Number.

**ROCS:** (legacy terminology)

The acronym for Report of Community Service (System).

**RPC:**

The acronym for Reentry Policy Council.

**RSA:**

The acronym for Rehabilitative Services Associate.

**RSP:**

The acronym for Request for Service Plan.

**Rule 132:**

The rule that describes the Medicaid Community Mental Health Services Program.

# Ss

## **SASS:**

Screening, Assessment and Support Services.

## **SAS:**

The acronyms for Statistical Analysis Software

## **SAMSHA:**

The acronym for Substance Abuse and Mental Health Services Administration.

## **Second Chance Act:**

The Second Chance Act is federal legislation designed to improve outcomes for people returning to the community from prisons and jails.

## **SED:**

The acronym for Serious Emotional Disturbance. SH: The acronym for State Hospital. SIS: The acronym for Statistical Inquiry System.

## **SIS:**

The acronym for Service Inquiry System.

## **SMHA:**

The acronym for State Mental Health Authorities.

## **SMI:**

The acronym for Serious Mental Illness.

## **SOF:**

The acronym for State Operated Facility.

## **SOH:**

The acronym for State Operated Hospital.

**SRI:**

The acronym for System Restructuring Initiative.

**SSDI:**

The acronym for Social Security Disability Insurance.

**SSI:**

The acronym for Supplemental Security Income.

**Stimulus Package/Money/Grants:**

The Act of Congress intended to provide a stimulus to the U.S. economy in the wake of the economic downturn.

**Screening:**

Evaluating a person to decide what kind of mental health services he/she may need before services are provided. See also PAS.

**Steering Committee:**

The decision-making committee. Strategic Planning: Setting goals for the future of an organization.

**Tt**

**Tx:**

The medical abbreviation for "treatment."

# Uu

**UR:**

The acronym for Utilization Review.

**USPRS:**

The acronym for the United States Psychiatric Rehabilitation Association (formerly IAPSRs).

**UST:**

The acronym for Unfit to Stand Trial.

Unduplicated Clients: The number of clients receiving mental health services in all of an agency's programs. This count makes sure that a person isn't counted more than once even though he/she may be using more than one of that agency's programs.

# Vv

**VO:**

The acronym for Value Options